

# Internal Quality Assurance Cell (IQAC) – Annual Report 2019-20

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## GENERAL STAFF ORIENTATION

The academic year, 2019-20 began with the General Staff Orientation Program conducted by IQAC on 14th June 2019 and 15th June 2019 on the theme: “Outcome Based Education”. Dr. M.G. Sethuraman, Professor of Chemistry & Director (R&D), and Dr. Sushil Mary Mathew, Head, Department of English, PSGR Krishnammal college of Arts and Science, Coimbatore served as Resource Persons. All 364 teaching faculty benefitted from the training.



## **INAUGURATION OF QUALITY CIRCLE & SPRINGBOARD LEADERSHIP PROGRAM**

The Inauguration of Quality Circle and the launch of the Springboard Leadership Program was organized on 16<sup>th</sup> July 2019 at YD Hall between 11.30 a.m. and 01.00 p.m. Rev. Dr. John Peter, S.D.B., Principal, Don Bosco Matriculation Higher Secondary School, Red Hills, Chennai served as the Resource Person and delivered his special address on “Discover a Leader in You”.

The Second Session of Springboard on “Decision Making Skills” was organized on 20<sup>th</sup> August, 2019 at 11.30 in YD Hall, Loyola College. The session was animated by Mr. Unni Nair, Management Consultant.

The IQAC conducted the 3<sup>rd</sup> Session of Springboard - Leadership Program for Quality Circle Members on 5<sup>th</sup> February, 2020 on “Team Building Skills for Effective Teamwork”, animated by Ms.R Sujitha, CEO of Pupil Rhythm.

## **SEMINAR/CONFERENCE/WORKSHOP**

A conference on *Revised Accreditation Framework (RAF) Opportunities and Challenges* was organized by the IQAC on 5<sup>th</sup> October 2019 for Shift I and Shift II faculty. The session was led by Mr. B. S. Ponmudiraj, Deputy Advisor, NAAC.

A training on the *Use of Smart Board Technologies Training* was conducted on 4<sup>th</sup> February 2020 for all the faculty members of the college. The faculty from Shift II stream participated in the training from 11.00 a.m. to 1.00 p.m. shift-II, and the faculty from Shift I stream participated in the training from 2.00 p.m. to 4.00 p.m.



### **OPEN FORUM FOR STUDENTS 1<sup>ST</sup> SESSION: 22<sup>ND</sup> AUGUST 2019**

An interface between students and officials of the college was organized by the IQAC on 22<sup>nd</sup> August 2019 at 11:20 am for the Shift 1 students and at 4:35 pm for the Shift II students at LS Hall. The floor was left open for the students to raise their queries and concerns.



### **OPEN FORUM FOR STUDENTS 2<sup>ND</sup> SESSION: 6<sup>TH</sup> FEBRUARY 2020**

The second session of Open Forum was conducted on 6<sup>th</sup> February 2020 at 11:20 am for the Shift 1 students and at 4:35 pm for the Shift II students. Action taken report was presented regarding the resolution of various academic and administrative queries that were raised in the previous Open Forum.



## **NIRF**

A report was submitted to the National Institutional Ranking Framework (NIRF) for India Ranking 2020 in November 2019. The college was placed 6th in the Category of Colleges

## **AISHE**

All India Survey of Higher Education, (AISHE) - was submitted on 4<sup>th</sup> March 2020.

## **THE WEEK SURVEY**

The essential documents and the questionnaire for **The Week Survey 2019-2020** were submitted on 12<sup>th</sup> March 2020.

## **INDIA TODAY RANKING 2020**

The MDRA India Today Survey was submitted on 22<sup>nd</sup> January 2020

## **EXTENDED IQAC MEETING**

The IQAC regularly meets with the External IQAC members of each department every academic year. Three Extended IQAC Meetings were conducted. The meetings were held on 24<sup>th</sup> June 2019, 5<sup>th</sup> August 2019, and 25<sup>th</sup> February 2020 for the academic year.

## **STAFF ASSESSMENT AND EXIT POLLS**

Staff Assessment by Students was organized by IQAC between 26<sup>th</sup> September and 4<sup>th</sup> October 2019, and Exit Poll and Staff Assessment were organized from 6<sup>th</sup> to 14<sup>th</sup> March 2020 for students. Out of 395 staff of both Shift I and Shift II, 319 staff have been ranked with scores more than 80% which accounts for 80.75% of the staff who have been recognized by students with

greater scores, and another 16.70% of the staff are placed with scores 70 to 80%. Overall, 99% of the staff of Loyola College has been recognized for their committed service with greater scores. The staff who have got less than 70% of scores in Staff Assessment are especially asked and followed up by Rev. Fr. Principal to improve upon their methodology appropriately. The Overall Response to the staff assessment was good.

### **STAKEHOLDERS' FEEDBACK ON CURRICULUM**

Due to the unexpected pandemic situation, IQAC was able to collect feedback on curriculum from all the stakeholders: alumni, employer, parents, staff and students on 17<sup>th</sup> July 2020.

### **NAAC 4<sup>TH</sup> CYCLE OF A & A PREPARATION**

A special meeting for officials and representatives of IQAC was organized on 16<sup>th</sup> August 2019 in preparation for NAAC and also a few other internal meetings were conducted for Heads/Coordinators and related Committees to equip the college for NAAC 4<sup>th</sup> cycle of Accreditation and Assessment.

To evaluate the preparedness of the college for NAAC special meetings were organized on 11<sup>th</sup> December 2019, and 22<sup>nd</sup> & 23<sup>rd</sup> February 2020 respectively. These meetings were chaired by Dr. A. Lourdasamy, Associate Professor, Mathematics, St.Xavier's College, Palayamkottai and Dr S. Alfred Cecil, Associate Professor, Physics, St. Joseph's College, Trichy.

## **PARAMARSH**

Loyola College was awarded with a “UGC Scheme for Mentoring NAAC Accreditation Aspirant Institutions to promote Quality Assurance in Higher Education”. Under this scheme, an MoU was signed with Christ Arts and Science College, Don Bosco College of Arts and Science, Mar Gregorios College of Arts & Science, Shri Krishnaswamy College for Women, and St. Louis College for the Deaf as part of PARAMARSH on 18<sup>th</sup> September 2019 at J D Hall.

A one-day workshop on “*Building Quality Culture in Our Approaches of Teaching and Learning Methodologies*” was organized on 18<sup>th</sup> December 2019. The first session was on “NAAC Assessment - Quality Assurance & Enhancement” and it was led by Rev.Dr.F.Andrew, S.J. - Accreditation Ambassador, Campus Treasurer, Loyola College, Chennai. The second session was on “Building Quality Culture in Our Approaches of Teaching and Learning Methodologies”. Dr. G. Gladston Xavier, Associate Professor, Dept. of Social Work, Loyola College, Chennai was the resource person.

A one day workshop was organized on 7<sup>th</sup> February 2020. The first session on *Accreditation and Quality: A Strategic Enhancement of Quality in Higher Education in India* was led by Dr.Bernard D Samy, Director, LISSTAR while the second session on *Understanding the Parameters and Standard Operating Procedures for Quality Assessment and Accreditation* was led by Dr.Joe Jesu Durai, Former Dean of Sciences, Loyola College & Parmarsh Ambassador of Auxilium College, Vellore.





A one-day seminar on “Quality Enhancement in Higher Education Institutes” was organized on 29th February 2020 in YD Hall, Loyola College with erudite sharing from Dr. N. Jayasankaran, Fmr. Vice Chancellor Kanchi University, Advisor to Chancellor, NMiMS University (A Category 1 University) and VIT University (An Institution of Eminence-IOE declared by MHRD) on the topic, “Quality Enhancement Through Self-Evaluation and Cross Sparring”, Dr. B. S. Madhukar, Ex-Advisor, Executive Committee Member and General Council Member NAAC and Member of YCB, Ministry of AYUSH on the topic, “The Institutional Challenges In The NAAC’s Revised Accreditation Framework”, and Dr. Trichy Krishnan, Vice Dean and Distinguished Professor of Marketing, NUS-National University of Singapore on the topic, “A Search For Research In Affiliated Colleges – How To Create A Research Ambience in HEIs”. All faculty members of the five mentee colleges benefitted from the seminar.

Internal Quality Assurance System aims at progressing towards Excellence. As a measure regularly IQAC of Loyola organizes orientation programs for faculty, administrative staff, and quality circle members. Also, it organizes open-forums to provide an interface between students and officials of the college. With the aim of providing invaluable feedback and suggestions for quality sustenance and improvement in teaching, learning and research in the college, IQAC conducts staff assessment and exit poll. It documents and reports various activities of the college

for various higher education requirements. Constantly, the follow ups are made on infrastructural resources of the college to assure adequate, appropriate and better facilities to assure encouraging ambience for teaching, learning and research. Through all these measures and activities, IQAC functions as one of the important components of the college ensuring quality and continuous improvement in all the units/aspects of the college. IQAC places it on record its gratitude to the management, staff, students, funding agencies and parents for their support in fulfilling quality sustenance and maintenance at Loyola. We immensely appreciate and thank Mr.ShaneAurel D'Rozario, Assistant and Mr.A.AnthonySamy, Record Clerk in IQAC for their dedicated service to the office.

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