



**LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034**

**B.Com. DEGREE EXAMINATION – COMMERCE**

**THIRD SEMESTER – APRIL 2016**

**CO 3501 - COMPANY LAW & SECRETARIAL PRACTICE**

Date: 02-05-2016  
Time: 09:00-12:00

Dept. No.

Max. : 100 Marks

**SECTION – A**

**Answer ALL the questions:**

**(10\*x=20)**

1. Define the term “company”
2. What is corporate veil?
3. What do you understand by “Doctrine of ultra vires”?
4. What are pre-incorporation contracts?
5. State any four statutory books to be maintained by a secretary?
6. What is “agenda”?
7. What are the contents of “Notice of a Meeting”?
8. What is resolution?
9. Mention any two duties of ‘Chairman’.
10. What do you mean by interim dividend?

**SECTION – B**

**Answer any FIVE questions:**

**(5\*8=40)**

11. Explain the characteristics of company?
12. What are the privileges enjoyed by a private company?
13. What do you mean by Doctrine of Indoor Management? What are its exceptions?
14. Explain the secretarial duties regarding maintenance of statutory and other books.
15. How can the Articles of Association of a company be altered?
16. Write a detailed note on NCLT.
17. Define minutes. Explain the essentials of good minutes.

**SECTION – C**

**Answer any TWO questions:**

**(2\*20=40)**

18. Explain in detail the various kinds of companies.
19. Discuss the various stages in the formation of company.
20. State the legal provisions and duties of secretary regarding payment of dividend.
21. Discuss the contents of memorandum of association.

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