



**Internal Quality Assurance Cell (IQAC)**  
Loyola College (Autonomous), Chennai 34

**Minutes of the Meeting**

Date: 23.08. 2022

Time: 12.30 a.m.

Venue: IQAC Seminar Hall

The following members attended the meeting:

Rev. Dr. A. Thomas, S.J Principal & Chairman  
Dr. J.A. Charles Deputy Principal  
Dr. R. Ravindhran Co-ordinator, IQAC & Convener  
Rev. Dr. A. Louis Arockiaraj S.J Management  
Dr. A. John Maria Xavier Vice Principal (Shift-I)  
Dr. P. Sagayaraj Associate Professor  
Dr. J. Madhavan Dean of Research  
Dr. D. Florence Isido Vice Principal (Shift-I)  
Ms. Jeyamani Divya Christodoss Vice Principal (Shift-II)  
Dr. J. Judith Vijaya Dean of Sciences  
Dr. S. Arockia Anto Anita Dean of Women Students (Shift-II)  
Mr. P. Krishnan Office Superintendent  
Nalin M (20-UEC-280) Student  
Brindhya Sharon A (21-PEL-031) Student

The meeting began with a silent prayer. Dr. R. Ravindhran, IQAC coordinator welcomed the members. The following agenda were discussed during the meeting.

1. Data capturing system format of department and Faculty profile and activities –ERP
2. Faculty development programmes
3. Springboard Leadership programme for the quality circle members.

The IQAC coordinator presented the yearly planner for the IQAC activities of this current academic year.



He also shared that Data capturing system format of department and Faculty profile and activities initiated through ERP will definitely enhance and strengthen the data obtained from the various sources. The members felt that a continuous follow up on this was required through the HoD's, Coordinators and Academic heads.

Deputy Principal further discussed the NIRF ranking results and requested that IQAC make a detailed report for the areas where improvement is required so the department and the management can work on these areas.

The IQAC discussed the forthcoming plan to conduct FDP for newly recruited staff as well as capacity building programmes for the non-teaching staff and shared with the members a draft of these proposals.

The list of the quality circle members from the various departments was obtained and the Springboard leadership programme for the quality circle members will be initiated.

Rev. Dr. A. Thomas S.J., Principal, appreciated the IQAC team for all its efforts and emphasized the need to strengthen sourcing of data for preparing the various reports of the college.

The meeting ended at 01.45 p.m.

Dr. R. Ravindhran  
IQAC Coordinator

**IQAC COORDINATOR**  
**LOYOLA COLLEGE**  
**CHENNAI-600 034**



**Internal Quality Assurance Cell (IQAC)**  
Loyola College (Autonomous), Chennai 34

**Minutes of the Meeting**

Date: 24.01. 2023

Time: 11.30 a.m.

Venue: IQAC Seminar Hall

The following members attended the meeting:

Rev. Dr. A. Thomas, S.J Principal & Chairman  
Dr. J.A. Charles Deputy Principal  
Dr. R. Ravindhran Co-ordinator, IQAC & Convener  
Rev. Dr. A. Louis Arockiaraj S.J Management  
Dr. P. Sagayaraj Associate Professor  
Dr. J. Madhavan Dean of Research  
Dr. D. Florence Isido Vice Principal (Shift-I)  
Ms. Jeyamani Divya Christodoss Vice Principal (Shift-II)  
Dr. J. Judith Vijaya Dean of Sciences  
Dr. S. Arockia Anto Anita Dean of Women Students (Shift-II)  
Nalin M (20-UEC-280) Student

The meeting began with a silent prayer. Dr. R. Ravindhran, IQAC coordinator welcomed the members. The following agenda were discussed during the meeting:

1. Compilation and submission of Data for various ranking agencies
2. Open Forum
3. Academic audit.

The IQAC presented the activities completed by the IQAC office in the Odd semester 2022. The IQAC coordinator shared and discussed the data prepared by the IQAC office.

The Open Forum was conducted to receive suggestions and feedback from the student body to improve the quality of academics, research, and administration in our institution. The report on

**Coordinator**  
IQAC



**LOYOLA COLLEGE**

(AUTONOMOUS)

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Open Forum conducted by the IQAC was presented by the IQAC coordinator and the action taken report was presented.

The proposal of conducting an academic audit with external experts was put forward by the Coordinator. Deputy Principal welcomed this proposal and it was approved by Fr. Principal to be implemented and taken forward. The Coordinator also shared that the communication in this regard will be circulated to the department so that they will be prepared to file in the required data with the supporting documents.

Rev. Dr. A. Thomas S.J. Principal, appreciated the IQAC team for all its efforts.

The meeting ended at 12.30 p.m.

Dr. R. Ravindhran  
IQAC Coordinator

**IQAC COORDINATOR  
LOYOLA COLLEGE  
CHENNAI-600 034**